



Tennis NWT Travel Subsidy Policy - May 1, 2018

Tennis NWT will provide financial subsidies for travel for both Junior and Adult tennis players who are fully paid members of recognized tennis clubs in the NWT. These travel subsidies can be applied to travel for:

- 1) Competition at Provincially, Territorially, or nationally sanctioned tennis tournaments, and
- 2) Participation in instructional tennis clinics at facilities within Canada.

Applicants must make and pay for their own travel arrangements. Applicants can then present receipts for travel costs, such as accommodations, transportation, tournament or course fees, to Tennis NWT for partial reimbursement.

The subsidy amounts are as follows:

Junior Players:

Junior players are those 18 and under, as defined by Tennis Canada junior eligibility rules, and who are members of a recognized NWT tennis club. A total of \$4,000 per year total will be available to NWT junior players, up to a maximum of \$400 per player, per year.

The concept of year will be aligned with Tennis NWT's fiscal year October 1 to September 30.

Adult Players:

Adult players are those over 18 who are members of a recognized NWT tennis club. A total of \$3,200 per year will be available to adult players, up to a maximum of \$400 per player, per year.



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Policy Guidelines

These guidelines establish the rules and regulations pertaining to the administration of the Tennis NWT Travel Subsidy Policy (TSP).

The TSP will be administered, annually, by the Executive Director of Tennis NWT, on behalf of the Board of Directors.

Junior Players:

- a) The subsidy amount available per applicant will be equal to the total annual TSP funding amount (for Junior Players) divided by the total number of Junior Player TSP applicants in the fiscal year – or \$400, whichever amount is less. This amount will be known as the amount available per applicant.
- b) Should a Junior Player TSP applicant seek less reimbursement than the amount available per applicant, the surplus amount will be divided up amongst the remaining applicants. However, the rule will apply that the amount available per applicant shall not be greater than \$400.
- c) Junior Player TSP applicants are only eligible to receive TSP funding in an amount not greater than the value of eligible travel receipts submitted by the applicant at time of application.

Adult Players:

- a) The subsidy amount available per applicant will be equal to the total annual TSP funding amount (for Adult Players) divided by the total number of Adult Player TSP applicants in the fiscal year– or \$400, whichever amount is less. This amount will be known as the amount available per applicant.
- b) Should an Adult Player TSP applicant seek less reimbursement than the amount available per applicant, the surplus amount will be divided up amongst the remaining applicants. However, the rule will apply that the amount available per applicant shall not be greater than \$400.
- c) Adult Player TSP applicants are only eligible to receive TSP funding in an amount not greater than the value of eligible travel receipts submitted by the applicant at time of application.



Deadlines:

Prior to August 15 each year, applicants seeking the benefit of the TSP must submit an application to the Tennis NWT Executive Director. Applications must be by email to address: nwttennis@gmail.com , with subject heading: “Junior Players Tennis NWT Travel Subsidy Application” or “Adult Players Tennis NWT Travel Subsidy Application”. Applications must include scans or photos of valid travel/course receipts and must indicate the tournament competed in or clinic/course attended and must specify the amount of subsidy sought.

Prior to August 30 each year, the Tennis NWT Executive Director shall evaluate all TSP applications to ensure compliance with the policy and guidelines and shall determine subsidy amounts available per applicant. The Executive Director will then arrange for subsidy cheques from the Tennis NWT Treasurer and distribute cheques to eligible applicants.